

APPENDIX A - GUIDELINES FOR HALL OF FAME AWARDS

A-1 PURPOSE

To honor deaf individuals who have made outstanding, exceptional, worthwhile contributions to MAAD.

A-2 HALL OF FAME COMMITTEE

- A. The committee shall consist of the MAAD Hall of Fame Director as chair and up to five (5) persons who are themselves already members of Hall of Fame. MAAD Hall of Fame Director shall select these five (5) persons, with approval of MAAD Executive Board, based on the balanced geographical selection of MAAD region. These five (5) committee members shall serve for a period of two (2) years, from May 1 to April 30.
- B. The Hall of Fame Committee members may not hold any office or serve on any other committee in MAAD.
- C. The Hall of Fame Committee shall screen and prepare all nominations, handle all ballots, announce the results, and control and oversee the annual Hall of Fame ceremony at the Award Night.
- D. The Hall of Fame Committee shall also organize and maintain a complete and accurate file on all inductees, photographs of these inductees, and all other related materials.

A-3 CRITERIA FOR SELECTIONS

- A. Candidates shall be elected for outstanding performance, integrity, sportsmanship, character, and leadership.
- B. There shall be no discrimination against candidates based on race, creed, religion, sex or geographical residence.
- C. Candidates must be inactive (retired) at least five (5) years and served MAAD for ten (10) years or more.
- D. There shall be a limit of six (6) inductees per year with at least one gender per year.
- E. Hall of Fame Director shall give a list of nominations leftover from previous years and any new possible nominations to the Hall of Fame Committee before January 1st.
- F. Hall of Fame Committee shall screen all nomination on the basis of the criteria; select not less than three (3) or more than ten (10) individuals who meet the highest standards.
- G. Hall of Fame Director shall prepare a summary of each nominee's qualifications and send to electors with the ballot before January 10th.
- H. There shall be at least one (1) nominee in each category: Athletics and Leadership.

A-4 ELECTORS

- A. The Electors shall be the MAAD Executive Board and the Hall of Fame Committee for the total of fifteen (15) ballots.
- B. The Hall of Fame Director shall receive all ballots from Electors by January 25th.
- C. Verification of Ballots: Ballots shall be counted and the tabulated results shall be sent to the five (5) members of Hall of the Fame Committee for verification. The Hall of Fame Director shall send copies of the ballots to any committee members when they request for it. The Hall of Fame committee must respond to the Hall of Fame Director regarding the verification of tabulations within five (5) days. The Hall of Fame Director then may announce results of the ballots by February 1st. After a period of six (6) months, the Hall of Fame Director shall destroy all the ballots received.

A-5 POINTS

- A. Electors may vote up to four (4) candidates in each category on a scale of eight (8) points for first (1st) choice, five (5) points for second (2nd) choice, three (3) points for third (3rd) choice, and one (1) point for fourth (4th) choice.

- B. No minimum number of points is required for the election.
- C. The candidate(s) must receive the highest number of points to be elected to the Hall of Fame.

A-6 HALL OF FAME CEREMONY

- A. It shall be the Hall of Fame Director's responsibility to ask an inductee who is eligible based on more than one sport to choose which event at which he/she will receive the award in the year of the induction. If the inductee cannot attend any event to receive the award, the Hall of Fame Director shall mail the plaque to the inductee at the address provided by the inductee.
- B. Inductee(s) shall be honored at the Basketball or Softball Tournament's Award Night. Each inductee shall:
 - 1. receive an individual MAAD Hall of Fame plaque with their name engraved on them
 - 2. have his/her name engraved on appropriate MAAD permanent plaques and this shall be on display during the Award's Night.
 - 3. be given a complimentary combination ticket to the Basketball or Softball Tournament by the MAAD, and
 - 4. be given one night lodging by the MAAD, subject to the following rules:
 - a. each inductee needs to make his/her own reservation for the lodging to be reimbursed afterwards:
 - b. the inductee shall have his/her choice of lodgings but may only be reimbursed for a maximum of seventy-five dollars (\$75.00)
 - c. the inductee must submit, for reimbursement, the receipt for the lodging to the MAAD Treasurer by mail postmarked no later than fifteen (15) days after the tournament but may submit the receipt to the MAAD Treasurer in person by the end of the Tournament; and
 - d. no inductee may get any reimbursement without a hotel receipt that includes the inductee's name.