

**ARTICLE 1
NAME AND AFFILIATIONS**

SECTION 1 NAME – The organization shall be known as the MIDWEST ATHLETIC ASSOCIATION OF THE DEAF, INC., abbreviated and referred to as MAAD. The organization was organized in 1946 and incorporated in the State of Missouri in 1977. It is registered as a non-profit amateur sports organization engaged in charitable, benevolent, civic, cultural, educational, social, recreational and athletic activities pursuant to Section 501(c)(3) of the Internal Revenue Code.

SECTION 2 AFFILIATIONS – MAAD is affiliated with United States American Deaf Basketball (USADB), National Softball Association of the Deaf (NSAD), National Deaf Basketball Organization (NDBO), and United States Specialty Sports Association (USSSA).

SECTION 3 REGION – The MAAD region includes the states of Colorado, Iowa, Kansas, Minnesota, Missouri, Nebraska, North Dakota, South Dakota and Wyoming, subject to change as determined by the applicable national athletic association of the Deaf (naaD).

SECTION 4 LOGO – The MAAD logo, which was designed by the late Joe Myklebust of Council Bluffs, Iowa, is represented by a basketball at rest followed by a trail signaling its prior bouncing in an ‘M’ fashion, followed by the underlined words ‘Midwest Athletic Association of the Deaf.’ The logo also contains a softball at the end of the line on which the ‘M’, the basketball, and the MAAD wording appear.

**ARTICLE 2
DEFINITIONS**

DEFINITIONS – As used in these Bylaws, the terms:

1. “amateur athlete” means any athlete who meets the eligibility standards established by the National Governing Body.
2. “amateur athletic competition” means a contest, game, meet, match, tournament, or other event in which amateur athletes compete;
3. “amateur sports organization” means a not-for-profit corporation, club, federation, association, or other group organized in the United States which sponsors or arranges any amateur athletic competition;
4. “naaD” means any deaf national governing body which is an amateur sports organization recognized by MAAD
5. “CISS” means Comité International des Sports des Sourds;
6. “USADSF” means USA Deaf Sport Federation;
7. “USADB” means USA Deaf Basketball;
8. “NSAD” means National Softball Association of the Deaf;
9. “NDBO” means National Deaf Basketball Organization;
10. “MAAD” means Midwest Athletic Association of the Deaf;
11. “USSSA” means United States Specialty Sports Association.

**ARTICLE 3
GOALS AND OBJECTIVES**

SECTION 1 GENERAL GOALS AND OBJECTIVES OF MAAD – The general goals and objectives of the MAAD shall be to:

- A. Promote and protect the mutual interests of all members of MAAD for charitable, benevolent, civic, cultural, educational, social, recreational and athletic purposes;
- B. Provide social events for Deaf friends and their friends at MAAD tournaments and other activities;
- C. Institute, operate, regulate and award the athletic championships within MAAD; and
- D. Send qualified teams to represent MAAD in all relevant national tournaments.

SECTION 2 COORDINATING AND CONTROLLING GOALS AND OBJECTIVES – The coordinating and controlling goals and objectives of the MAAD shall be to:

- A. Develop participation in local, regional, and national deaf athletic competitions and recreational events under the purview of MAAD, as well as in affiliation with USADB, and NSAD;
- B. Foster and improve athletic competitions for the deaf throughout its region in accordance with the standards, bylaws, and rules & regulations prescribed by MAAD, USADB, and NSAD; and
- C. Solicit funds to support its championship teams participating in all relevant national tournaments in accordance with MAAD Bylaws and Rules & Regulations.

SECTION 3 EDUCATION AND DEVELOPMENT GOALS AND OBJECTIVES OF MAAD – The educational and development goals and objectives of the MAAD shall be to:

- A. Provide and serve all Deaf youth and adults with the highest ideals of recreational, cultural, educational, and athletic programs;
- B. Provide programs for leadership development training and athletic training to Deaf youth and adults;
- C. Promote the establishment of the MAAD Museum and Home Office; and
- D. To maintain the incorporation and tax-exemption of the organization pursuant to Section 501(c)(3) of the Internal Revenue Code. The MAAD is incorporated in the State of Missouri, and is organized and operated exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.

SECTION 4 NON-PROFIT OBJECTIVES OF MAAD – The goals of the MAAD shall purely be non-profit as follows:

- A. No part of the net earnings of the Corporation shall inure to the benefit of, or be distributable to, its members, Directors, officers, or other persons, except that the Corporation shall be authorized and empowered to pay distributions of the purposes set forth herein;
- B. No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office except as authorized under the Internal Revenue Code; and
- C. Notwithstanding any other provisions of these Bylaws, the Corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal Income Tax under 501(c)(3) of the Internal Revenue Code (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation, contributions to which are deductible under 170(c)(2) of the Internal Revenue Code (or the corresponding provision of any future United States Internal Revenue Law).

ARTICLE 4 AUTHORITY

SECTION 1 AUTHORITY – MAAD shall exercise the following powers:

- A. Represent MAAD in all international, national, and regional athletic competitions;
- B. Serve as the coordinating body for amateur athletic activity of deaf athletes in the Midwest in the sports of basketball, softball, and volleyball;
- C. Exercise jurisdiction over regional amateur athletic activities and competitions held in the Midwest region for deaf athletes in the sports of basketball, softball, and volleyball;
- D. Establish procedures for the determination of player eligibility for participation in MAAD regional competitions;
- E. Designate the championship and/or invited teams to represent MAAD in national athletic competition in the sports of basketball, softball and volleyball; and
- F. Recommend the names of qualified MAAD individuals and/or teams to USADSF and/or USADB to represent United States in any sport that are held for the Deaflympics, Deaf Pan American Games, or any other relevant international or national athletic competition.

SECTION 2 FINAL AUTHORITY – Except when it may conflict with applicable naaD or national sports associations rulings, or when overruled on appeal, the MAAD Board of Delegates shall be the final authority on all decisions concerning games and competitions under its jurisdiction and concerning the actions of its elected Officers, Executive Board, Committees, and Councils.

SECTION 3 INTERPRETATION – The procedure for interpretation of the MAAD Bylaws and the Players Councils' Rules and Regulations shall be as follows:

- A. Any MAAD Member Club in doubt about the applicability of any bylaw, or rule or regulation, shall request an interpretation.
- B. The request shall be in writing by the Member Club Secretary (-Treasurer) to the MAAD Deputy Commissioner/Deputy Commissioner.
- C. A copy of the MAAD Deputy Commissioner/Deputy Commissioner's response to a Member Club request shall also be sent to each member of the MAAD Executive Board.

SECTION 4 CONFLICTS – In cases of conflict between the bylaws or rules of any Club Member and those of the MAAD, the MAAD Bylaws and Rules and Regulations shall supersede and be final.

SECTION 5 EXCEPTIONS – Request for exceptions to the MAAD Bylaws and Players Councils’ Rules and Regulations shall proceed as follows:

- A. Requests must be made in writing by the Secretary of the Club Member and submitted to the MAAD Deputy Commissioner, with copies to the Secretary and Tournament Director of MAAD; and
- B. Requests must include the reason(s) for the requested exception(s).

SECTION 6 APPEALS – The ruling of the MAAD Deputy Commissioner shall be binding; however, appeals may be made in writing by any MAAD Member Club through its Secretary.

Appeals shall go through the following process as necessary:

- 1. to the applicable Players Council,
- 2. to the Executive Board, and
- 3. to the MAAD Board of Delegates;

SECTION 7 NO SUSPENSIONS OF THE BYLAWS – There shall be NO suspension of any MAAD Bylaws or Rules and Regulations at any time.

SECTION 8 PARLIAMENTARY AUTHORITY AND PROCEDURE – Except where the Bylaws or the Rules and Regulations provide direction, the current ROBERTS’ RULES OF ORDER shall govern.

SECTION 9 ARBITRATION – In the event of a dispute that is brought to arbitration, MAAD shall submit to binding arbitration, conducted in accordance with the commercial rules of the American Arbitration Association, in any controversy involving the opportunity of any amateur athlete, coach, trainer, manager, administrator, or official to participate in amateur athlete competition, as provided for by the USOC’s Constitution and Bylaws.

ARTICLE 5 CLUB AND TEAM MEMBERSHIP

SECTION 1 CLASSES OF MEMBERSHIP – There shall be two classes of membership recognized by MAAD.

- A. CLUB MEMBERS – Club Membership is limited to bona fide clubs of the deaf. The definition of a bonafide club of the deaf shall be that it [1] is a permanent organization founded in good faith for the social benefits of its Deaf members and of the Deaf community as a whole; [2] has been in existence for at least one (1) year; [3] has at least fifteen (15) members who are Deaf including at least three (3) officers, all of whom are Deaf; [4] has a set of Bylaws; and [5] holds regular meetings. The bona fide clubs of the deaf shall comply with the constitution & bylaws, and rules & regulations, of MAAD, USADB, and NSAD, and each club shall assume full responsibility for the athletic teams representing it in any competition.
- B. INDEPENDENT TEAM MEMBERS – Independent Team Membership shall be granted to those teams that are geographically located within the region of MAAD at the time of application and that are not associated with any club for the deaf. They shall be entitled to all the privileges of membership provided under the constitution & bylaws and rules & regulations of MAAD, USADB, and NSAD.

SECTION 2 APPLICATIONS FOR MEMBERSHIP –

- A. CLUBS – A new or non-member club seeking to become a bona-fide MAAD Club Member shall send club membership application in a formal letter, along with the club’s check or money order, to the MAAD Secretary for an approval of the Board of Delegates at the Annual Meeting. Upon obtaining approval, the Club Member may send a team, subject to the bylaws and rules and regulations of the MAAD, to participate at the next tournament.
- B. INDEPENDENT TEAMS – An independent team seeking to participate in any sport competition shall send a team registration form with a list of the eligible players and coaches/managers, along with a money order or cashier’s check, to be received by the MAAD Treasurer by the registration deadline. Independent Teams shall be subject to higher fees to participate in MAAD tournaments.

SECTION 3 MEMBERSHIP DUES –

- A. The amount of annual membership dues for Club Members and Independent Team Members shall be determined by the Board of Delegates at the Annual Meeting;
- B. Each MAAD Club Member shall pay its annual membership dues to the MAAD Secretary on or before December 1st of each year. MAAD Club Members shall have ninety (90) days after the deadline of December 1st to pay the annual membership dues with late fees. If any MAAD Member Club has not paid its annual membership dues within ninety-one (91) days of December 1st, that Member Club shall lose its membership and all attendant privileges; and

- C. Each Independent Team Member may pay its membership dues and any attendant fees on or before the team registration deadline. Any Independent Team Member failing to pay its membership dues and attendant fees will not be permitted to participate in any MAAD tournament.

SECTION 4 TERMINATION OF MEMBERSHIP – A membership, whether it is for a Club Member or an Independent Team Member, shall terminate on any of the following events:

- A. Expiration of the membership;
- B. The member’s failure to pay dues, fees, or assessments set by MAAD;
- C. Any event that renders the member ineligible for membership, or failure to satisfy membership qualifications; and
- D. By a good faith determination of the MAAD Executive Board that the member has failed in a material and serious degree to observe the rules of conduct of MAAD, or its own rules; or has engaged in conduct materially and seriously prejudicial to the purposes and interests of MAAD.

SECTION 5 SUSPENSION OF MEMBERSHIP – A member, whether it is a Club Member, or an Independent Team Member may be suspended based on the good faith determination by MAAD Executive Board that the member has failed in a material and serious degree to observe the rules of conduct of MAAD or its own rules; or has engaged in conduct materially and seriously prejudicial to the purposes and interests of MAAD.

SECTION 6 REINSTATEMENT OF MEMBERS – Any member, whether it is a Club Member or an Independent Team Member, whose membership has been terminated or suspended under MAAD Bylaws may be reinstated to good standing by a majority vote of the members of the Board of Delegates present and voting at any Annual Meeting.

SECTION 7 CONDUCTS OF MEMBERS –

- A. **NON-DISCRIMINATION POLICY** – MAAD and its members shall not discriminate against any individual on the basis of race, color, creed, religion, sexual orientation, national origin, sex, age, disability, martial status, political affiliation, or any other class protected by federal, state, or local laws.
- B. **HARASSMENT POLICY** – MAAD and its members shall not tolerate harassment – sexual, verbal, physical, or any other kind – toward any officer, team member, club members, players, and/or fans of any sort during any MAAD tournament or event.
- C. **CONDUCT POLICY** – MAAD and its members shall engage in appropriate conduct in conformance with the traditions of MAAD tournament and events at all times and in all places. Coaches and managers shall be responsible for the conduct of their teams and players.
- D. **ILLEGAL CONDUCT AND JURISDICTION** – Any persons found to violate the rules of behavior or regulations governing the use of properties, facilities in the state, county or city where the tournament is held shall be subject to the jurisdiction of the host city.

ARTICLE 6 OFFICERS

SECTION 1 REQUIREMENT FOR OFFICERS – Only Deaf individuals may be Officers of MAAD, which is consistent with the requirements of the USADSF, USADB, NSAD, and any other naaD. All individuals seeking to be Officers of MAAD must be members of bona fide Club Members in good standing. These MAAD elected officers shall not assume other responsibilities except for their duties as stated in the Bylaws.

SECTION 2 COMMISSIONER – The Commissioner shall have the following duties:

- A. Serving as the chief executive and spokesperson of the MAAD;
- B. Presiding at all regular and special meetings of the MAAD Board of Delegates and the MAAD Executive Board;
- C. Supervising the business of the MAAD Executive Board;
- D. Signing checks as needed;
- E. Serving as an ex-officio member on all MAAD committees and players councils;
- F. Representing MAAD at applicable naaD meetings;
- G. Giving the Annual State of the Region address at the Basketball Meeting;
- H. Appointing a neutral person to serve as Parliamentarian at Board of Delegate meetings; and
- I. Performing other duties of the office, and as assigned by the Board of Delegates, including serving as Past Commissioner, after the elected term expires.

SECTION 3 DEPUTY COMMISSIONER – The Deputy Commissioner shall have the following duties:

- A. Fulfilling all the duties of the Commissioner in the absence of the Commissioner;
- B. Chairing the MAAD Bylaws Committee;

- C. Presiding at any MAAD meeting where the MAAD Bylaws and its Players Council Rules and Regulations are affected;
- D. Publicizing the activities of the MAAD, including all MAAD Tournaments, to other leading publications of the Deaf;
- E. Distributing one copy of the current MAAD Bylaws and proposed amendments annually by May 1st to:
 - 1. The Secretary of each MAAD Club Member, by certified mail, to be shared with all relevant leaders of that Club Member;
 - 2. All elected Officers of MAAD;
 - 3. All MAAD Past Presidents and Past Commissioners, upon request; and
 - 4. The Internal Revenue Service, by certified mail; and
- F. Performing other duties of the office, as assigned by the Board of Delegates, including but not limited to ruling on all bylaws questions arising between meetings of the MAAD Board of Delegates;

SECTION 4 SECRETARY – The Secretary shall have the following duties:

- A. Conducting all official MAAD correspondences;
- B. Keeping accurate records of the meetings of the Board of Delegates, the Players Councils, and the Executive Board;
- C. Sending the following documents:
 - 1. MAAD delegate forms and notification of meetings of the Executive Board, Board of Delegates, and Players Councils,
 - 2. Minutes of all MAAD meetings to each secretary and delegate of Club Members, to all Executive Board members, and to all Past Presidents and Past Commissioners within sixty (60) days of the meetings;
 - 3. MAAD membership renewals to all Club Members on or before October 1st of each year; and
 - 4. Official MAAD/naaD athletic registration forms to all Club Members by the appropriate deadline for each sport, specifically before November 1st or whenever available for Basketball and before May 1st or whenever available for Softball;
- D. Providing a summary of the activities of the MAAD Board of Delegate to the appropriate naaD at least fifteen (15) days before each national Tournament;
- E. Providing the names and addresses of the newly elected MAAD Officers, within ten (10) days of their election, to the appropriate naaD;
- F. Serving as Chair of the Bylaws Committee in absence of the Deputy Commissioner; and
- G. Performing other duties of the office, as assigned by the Board of Delegates.

SECTION 5 TREASURER – The Treasurer shall have the following duties:

- A. Depositing all MAAD funds in federally insured checking and saving accounts pursuant to any specific instructions in the Bylaws or Rules and Regulations;
- B. Holding receipts, deposit slips, and other evidence of revenue;
- C. Issuing check(s) for all payments for legitimate MAAD expenses accounted for by receipts and vouchers;
- D. Collecting funds as specified under the contract requirements for Tournaments from the Current Host Club;
- E. Submitting all accounts, books, vouchers, records, bank books, and other relevant documents, to the Auditing Committee at the Annual Meeting of the Board of Delegates;
- F. Submitting the annual financial statement to each Club Member and to each Executive Board member on or before May 1st, following review by the Audit Committee, and if necessary, a Certified Public Accountant;
- G. Filing out and mailing the appropriate Internal Revenue Service reporting form (whether it is Form 990 or Form 990EZ or any other form) no later than May 15th;
- H. Serving as chair of the Budget Committee;
- I. Maintaining at all times the appropriate level of bond as the Board of Delegates may from time to time determine;
- J. Furnishing official MAAD fans registration forms to the Tournament Host Chair, and collecting the unused forms immediately at the end of the Tournament; and
- K. Performing other duties of the office, as assigned by the Board of Delegates;

SECTION 6 TOURNAMENT DIRECTOR – The Tournament Director shall have the following duties:

- A. Chairing the Players Councils meetings;
- B. Visiting the tournament host club at least one year prior to Tournament date for the purpose of inspecting and approving plans, prices, and other arrangements;
- C. Providing official MAAD scorebooks;
- D. Serving as the liaison between MAAD Member Clubs and the appropriate naaD for player registration forms after receiving forms from the MAAD Treasurer;
- E. Appointing and supervising;
- F. Qualified scorekeepers and spotters who shall be paid by the Host Club, to complete the record of the games, and

- G. Up to two (2) statisticians, who shall be paid by the MAAD, for tabulation of Tournament statistics;
- H. Reporting all records and statistics to the secretary of each Club Member and to all members of the Executive Board no later than ninety (90) days after each MAAD tournament;
- I. Maintaining regular communications between MAAD and all Tournament Host Clubs from the time of winning their bid until the completion of the assigned tournament;
- J. Making final decisions on all issues that arise during a MAAD-sponsored Tournament
- K. Performing other duties of the office, as assigned by the Board of Delegates; and
- L. Cannot play/coach in any MAAD tournaments.

SECTION 7 HALL OF FAME DIRECTOR – The Hall of Fame Director shall have the following duties:

- A. Chairing the Award and Recognition Committee;
- B. Chairing the MAAD Museum/Home Office Committee;
- C. Carrying out the MAAD Hall of Fame policy;
- D. Coordinating the Hall of Fame awards presentation during the Award Night of either the Basketball or Softball Tournament, whichever is the wish of an inductee;
- E. Keeping in a safe place the records of all MAAD individual player statistics; and all official scorebooks, records, and result of all MAAD tournaments;
- F. Performing other duties of the office, as assigned by the Board of Delegates; and
- G. Take team pictures for MAAD albums/records.

SECTION 8 ELECTIONS, AND TERMS OF OFFICE – At the Annual Meeting during even-numbered years of the MAAD Board of Delegates, Officers shall be elected to two-year terms to take effect on May 1st.

SECTION 9 REMOVAL – Any Executive Board member who is deemed to have been deficient in the duties required as an officer of MAAD may be removed from office by a two-third (2/3) vote of the Executive Board.

SECTION 10 VACANCY – In the event of a vacancy for any of the elected Officers on the Executive Board, the Executive Board shall notify the MAAD Club Members of the vacancy and shall set a deadline date for nominations from the Club Members to fill the vacancy. After the deadline has passed, the Executive Board shall review all nominations received from the Club Members, and shall appoint a new Officer from one of the nominated individuals.

SECTION 11 INSTALLMENT AND THE OATH OF OFFICE – The Installation Ceremony shall take place immediately before adjournment of the Annual Meeting. During this Installation Ceremony, newly-elected and re-elected officers of the MAAD shall be sworn in by this oath at the Installation Ceremony by the Past Commissioner:

“Do you solemnly swear: (1) to support the Bylaws of the MAAD and the Rules and Regulations of its Players Councils, (2) to perform the duties of your office to the best of your ability, (3) to be firm and fair to all, and (4) to work toward the betterment of the MAAD?”

And

Each shall respond: “I, {name}, do.”

ARTICLE 7 EXECUTIVE BOARD

SECTION 1 COMPOSITION – The Executive Board shall consist of the six (6) elected officers of MAAD, one (1) appointed Past Commissioner, and three (3) Tournament Host Chairs.

SECTION 2 QUORUM – At least three (3) of the elected Officers, one of whom must be either the Commissioner or the Deputy Commissioner are required to form a quorum for all Executive Board meetings.

SECTION 3 DUTIES OF THE EXECUTIVE BOARD – The duties of Executive Board shall include the following:

- A. Transact the business and administer the affairs of the MAAD in accordance with MAAD Bylaws and Rules and Regulations;
- B. Report its proceedings at the meetings of the Board of Delegates and the Players Council;
- C. Maintain and amend the Tournament Regulations Manual;
- D. Determine who shall serve as the representative(s) of the MAAD in the national basketball, softball, and volleyball competitions;

- E. Fix a reasonable rate of expenses for all elected Officers and committee members that are appointed and authorized by the Executive Board;
- F. Appoint committees for matters as it deems necessary, and shall appoint a Chairperson of the Committees who shall report on committee activities to the MAAD Commissioner; and
- G. Maintain communication with Tournament Host Chairs on all tournament plans, at all times for each Host from the time a Host wins the bid to host a tournament to the conclusion of the Host's assigned tournament.

SECTION 4 NON-ELECTED MEMBERS OF THE EXECUTIVE BOARD – The Executive Board shall be comprised of elected officers and the following non-elected members:

- A. PAST COMMISSIONER, whose duties shall include: being an observer at all MAAD meetings, and performing other duties as assigned by the Board of Delegates; and
- B. THREE (3) TOURNAMENT HOST CHAIRS, consisting of the current Tournament Host and the two (2) upcoming MAAD Tournaments, with terms and duties as listed in the Tournament Host Guidelines.

SECTION 5 SPECIAL MEETINGS – Special meetings may be called by the Commissioner or by the majority of the Executive Board to address any issue/situation as stated for the purpose of this special meeting.

SECTION 6 ONLINE CHAT ROOM MEETINGS AND EMAILS – The Commissioner or a majority of the Executive Board may initiate an online chat room meeting to address any issue/situation as stated for the purpose of this special meeting. Results of motions that were made in chatroom meetings or emails between members of the Executive Board shall be announced by MAAD Secretary at the next Annual Meeting.

ARTICLE 8 PLAYERS COUNCIL

SECTION 1 PLAYERS COUNCILS – Each sport shall have its own Players Council, and that sport's Players Council will be charged with the responsibility for its own Rules and Regulations for its respective sport in accordance with MAAD Bylaws.

SECTION 2 QUORUM – Quorum for each sport's Players Council shall be at least five (5) of the representatives from MAAD Club Members with teams in the respective sport.

SECTION 3 COMPOSITION – Each sport's Players Council shall consist of:

- A. The MAAD Tournament Director as chair;
- B. A Recorder who is appointed by the other members of the Players' Council; and
- C. One representative (any coach, manager, team statistician, or player) from each registered team (including Independent Teams) but no representative may also be an official Delegate for any Club Member;

SECTION 4 OBSERVERS – The following individuals may be present at Players Councils as observers only, with no voting privileges:

- A. The official Delegate from each Club Member, and
- B. All members of the MAAD Grievance Committee.

SECTION 5 MEETING – The Players Council meeting shall be held at the Tournament headquarters and shall take place prior to every meeting of the Board of Delegates at any Tournament. This meeting shall have the following Order of Business:

- A. To have the MAAD Tournament Director review and discuss any latest changes in the current rules and regulations in any applicable amateur/collegiate sport organization;
- B. To authorize any changes within the MAAD Rules and Regulations if necessary;
- C. To have Questions and Answers sessions with the Head Referee/Umpire if available;
- D. To have the MAAD Deputy Commissioner and the Bylaws Committee members share information about the proposed amendments to the Bylaws or Rules and Regulations;
- E. To make any recommendation regarding the amendments whether they support or oppose to the coming Board of Delegates meeting via the Deputy Commissioner;
- F. To have the MAAD Treasurer to share information regarding team/player registration, to make report on any missing items on the player/team registration requirement, and to inform about the financial issues that affect the championship teams' trip to the upcoming national tournament;
- G. To have the MAAD Commissioner share any information regarding the general activities of USADB, NSAD, and/or USADSF that may affect teams and/or players; and

- H. To have the MAAD Tournament Director announce any tournament planning, tournament seeding bracket, and/or game schedules.
- I. To have the MAAD Tournament Director begin the team drawing for the rest of teams to be placed on the bracket, as the top four (4) seeding teams may be placed on the bracket during the Executive Board meeting.

ARTICLE 9 BOARD OF DELEGATES

SECTION 1 DELEGATE – CLUB AND AT-LARGE –

- A. CLUB DELEGATE – Each Club Member is entitled to send a delegate to the MAAD Board of Delegates meetings. Such Club Delegate shall be certified in writing by the Secretary of the Club Member to the MAAD Secretary at least thirty (30) days prior to each MAAD Tournament.
- B. DELEGATE-AT-LARGE – Each MAAD Past President and Past Commissioner in good standing with a Member Club is a Delegate-At-Large.

SECTION 2 COMPOSITION – The MAAD Board of Delegates is composed of:

- A. The Club Delegates;
- B. The Delegates-at-Large;
- C. The Host Chairs, who is elected or appointed by the Host Clubs of the current and the two (2) upcoming Tournaments;
- D. The elected Officers of the MAAD; and
- E. The appointed Past President/Commissioner.

SECTION 3 DUTIES AND RESPONSIBILITIES – The MAAD Board of Delegates shall:

- A. Elect officers to serve on the MAAD Executive Board;
- B. Amend, maintain, and follow the MAAD Bylaws;
- C. Establish MAAD committees, standing or special;
- D. Approve the establishment of MAAD Athletic Councils;
- E. Determine applicable fees, dues, and fines, taking into account the recommendations of the MAAD Budget Committee;
- F. Authorize the taking of any legal action necessary in the best interests of the MAAD; and
- G. Remove, for due cause, any elected Executive Board member.

SECTION 4 DATE OF MEETINGS – Meetings of the MAAD Board of Delegates shall take place at the time of official MAAD basketball, softball, and volleyball tournaments, and shall take place promptly after each applicable MAAD Players Council meeting.

SECTION 5 ANNUAL MEETING – The meeting coinciding with the annual MAAD Basketball Tournament shall be designated the MAAD Annual Meeting for the purpose of:

- A. Electing officers during even-numbered years, and
- B. Acting on amendments to the MAAD Bylaws.

SECTION 6 NOTICE OF MEETINGS – A thirty (30) day notice of all meetings shall be sent by the MAAD Secretary to:

- A. The Secretary of each MAAD Club Member;
- B. All members of the MAAD Executive Board; and
- C. All past Presidents and past Commissioners of MAAD.

SECTION 7 QUORUM – The quorum for all Board of Delegates meetings shall consist of at least eight (8) of the delegates from MAAD clubs;

SECTION 8 PARLIAMENTARIAN – No Officer, Club Delegate, Delegate-at-Large or the three (3) tournament host chairs shall serve as Parliamentarian at any meeting. The Commissioner shall appoint a neutral person who has knowledge on the parliamentary procedures to serve as the Parliamentarian.

SECTION 9 ORDER OF BUSINESS – The following shall be the general order of business where applicable:

- A. Roll call, to determine quorum;
- B. Announcements (including announcing appointments) ;
- C. Minutes of all meetings to date;
- D. Reports of all Officers, Committees, Players Councils, and others;

- E. Appeals/Grievances (at Executive Board meetings);
- F. Any unfinished business;
- G. New business;
- H. Selection of Tournament Host(s);
- I. Even-Year Annual Meetings: Election of Officers and Installation Ceremony
- J. Adjournment.

**ARTICLE 10
COMMITTEES**

SECTION 1 GRIEVANCE COMMITTEE – The Grievance Committee shall consist of the six (6) elected officers and an appointed Past President or Past Commissioner. At least three (3) of the elected officers, one of whom must be either the Commissioner or the Deputy Commissioner, are required to form a quorum. The Grievance Committee shall have the following duties:

- A. Receive and review any conflict and dispute among any registered teams or players, and make a report thereon, if applicable, with recommendations and procedures for prompt and equitable resolution of grievances of its members, to all parties involved;
- B. Investigate, hear, and rule upon all matters concerning the status of any amateur athletes, i.e. eligibility to compete;
- C. Suspend or terminate any Club Member, Independent Team Member, or any individual by a 2/3 majority of the members voting on the Review Committee. All rights and privileges of a member or individual player, except the right to appeal, shall cease upon suspension or termination of membership. All rights and privileges of an individual player, except the right to appeal, shall cease upon suspension or termination of that individual’s status as a player;
- D. Process all grievances pursuant to the Grievance Procedures provided in these Bylaws; and
- E. Exercise such other powers and perform such other duties as may be granted or imposed by the Executive Board or the Board of Delegates pursuant to the MAAD Bylaws. The powers enumerated in this Section are not intended to limit or restrict the power or authority of the Grievance Committee otherwise established or granted by applicable law or the MAAD Bylaws.

SECTION 2 STANDING COMMITTEES – Standing committees of the MAAD must have at least one (1) member from each gender, and shall include the following:

- A. **AUDIT COMMITTEE** –
 - 1. The Audit Committee shall be composed of three (3) individuals from different cities, appointed by the MAAD Executive Board, with one of these three (3) individuals appointed as the chair, and shall have the following duties:
 - 2. Review all accounts, books, vouchers, records, bank statements and books, and other financial documents of the MAAD Treasurer; and
 - 3. Verify all receipts and expenditures, and all accounts, moneys, and assets of the MAAD; and
 - 4. Audit and examine all accounts of the MAAD prior to submission of the annual MAAD Financial Report to MAAD Board of Delegates.
- B. **AWARDS AND RECOGNITION COMMITTEE** – The Awards and Recognition Committee shall be composed of three (3) individuals appointed by the MAAD Commissioner from different geographical areas of the MAAD region, be chaired by the Hall of Fame Director, and induct into the MAAD Hall of Fame individuals who have made outstanding, exceptional, and worthwhile contributions to the MAAD pursuant to the Hall of Fame Guidelines. Independent Teams and their players are eligible for such awards and recognitions.
- C. **BUDGET COMMITTEE** – The Budget Committee shall be composed of five (5) to seven (7) persons living in the same locality as the Chair, be chaired by the MAAD Treasurer, and have the following duties:
 - 1. Review and ensure the appropriateness of the MAAD budget and all financial aspects of MAAD pursuant to the Finances requirement of these Bylaws;
 - 2. Present recommendations for action at the Annual Meeting of the MAAD Board of Delegates;
 - 3. Review the Host Club’s proposal(s) for Tournament fees and charges;
 - 4. Report back to the Host Club within ninety (90) days after receiving the proposal(s); and
 - 5. Approve any appropriate requested charges before those charges are published.
- D. **BYLAWS COMMITTEE** – The Bylaws Committee shall be composed of an individual representative from each of two (2) to five (5) MAAD Club Members appointed by the MAAD Commissioner, be chaired by the MAAD Deputy Commissioner, and have the following duties:
 - 1. Maintain the MAAD Bylaws;
 - 2. Review and consider proposed amendments; and
 - 3. Present any proposed amendments for action at the Annual Meeting of the MAAD Board of Delegates.
- E. **MUSEUM-HOME OFFICE COMMITTEE** – The Museum-Home Office Committee shall be composed of three (3) to five (5) individuals in good standing with their respective Club Members and appointed by the MAAD

Commissioner subject to the approval of the Board of Delegate at the Annual Meeting, be chaired by the MAAD Hall of Fame Director, and shall have the duty of maintaining the MAAD Museum-Home Office with the authority to form sub-committee(s) to assist with this project.

- F. GRANTS COMMITTEE – The Grants Committee shall be composed of three (3) to five (5) members of Club Members appointed by the MAAD Commissioner, be chaired by an appointee of the MAAD Commissioner subject to the Executive Board’s approval, and be charged with the duty of applying for grants to support special projects of the MAAD.

SECTION 3 SPECIAL COMMITTEES – Special committees, existing for a specified time and ceasing upon completion of assigned task(s), may be appointed from time to time by the Commissioner, the Executive Board, or the Board of Delegates of the MAAD. When such special committees are formed, the following instructions shall be specified:

- A. What the name of the special committee will be;
- B. Who the members of this committee will be, including how they are chosen;
- C. Who will chair the committee;
- D. What the purpose of this committee will be; and
- E. When the committee will expire.

ARTICLE 11 FINANCES

SECTION 1 FISCAL YEAR – The fiscal year of the MAAD shall be January 1st through December 31st.

SECTION 2 BANK ACCOUNTS – The MAAD Treasurer shall maintain bank accounts on behalf of the MAAD in the following manner:

- A. CHECKING – All income, except where otherwise instructed by the Board of Delegates, shall be deposited into the MAAD checking account.
- B. SAVINGS – When instructed by the Board of Delegates to deposit funds in a savings account, the Treasurer shall deposit such funds in federally insured saving account(s) and shall not withdraw any funds from such savings account without at least a two-third (2/3) vote of approval of delegates at a meeting of the MAAD Board of Delegates.
- C. BUDGET – Prior to the Annual Meeting, the MAAD Budget Committee shall determine an appropriate budget for the upcoming fiscal year of MAAD, and shall recommend this budget for approval by the Board of Delegates at the Annual Meeting.
- D. INCOME AND RECEIPTS – MAAD shall derive income from:
 - 1. Annual Dues from Club Members;
 - 2. Application Fees from Club Members
 - 3. Tournament Fees from the Tournament Host Club;
 - 4. Team Tournament Entry Fees from each participating team;
 - 5. Registration Fees from fans attending the tournaments;
 - 6. Bid Deposits from Club Members seeking to become a Tournament Host;
 - 7. Fines or Penalties incurred on clubs, teams, or individuals;
 - 8. Contributions or Donations from entities or individuals;
 - 9. Other Registration and Membership Fees; and
 - 10. Any other legal and appropriate sources of revenue.
- E. EXPENSES – Subject to the Finances Guidelines, MAAD funds shall be expended for all allowable MAAD expenses such as specified below:
 - 1. Dues for MAAD membership to applicable naADs;
 - 2. Bond at an amount to be recommended by the Budget Committee and determined by the Board of Delegates, to cover the financial obligation of the MAAD Treasurer;
 - 3. Office supplies for MAAD elected officers;
 - 4. Lodgings in a one-room, two (2) double bed lodging for the following individuals:
 - a. The MAAD Tournament Director inspecting local Tournament sites;
 - b. The MAAD Immediate Past-Commissioner at each Tournament;
 - c. The MAAD Commissioner, or designee, attending naAD meetings; and
 - d. The fourth (4th) day of the cost of lodging for MAAD elected officers during the tournament, if necessary.
 - 5. Travel costs of elected MAAD Officers to travel to and from the Tournament cities in the MAAD region
 - 6. Assistance to championship team(s) and runner-up(s) from the MAAD Tournament to help defray costs for attending the National Tournament.
 - 7. In situations where there is a tie for an award, purchase of awards for individual or team awards.

8. Hall of Fame Inductee(s) Lodging:
 - a. be given one night lodging by the MAAD, subject to the following rules:
 - b. each inductee needs to make his/her own reservation for the lodging to be reimbursed afterwards:
 - c. the inductee shall have his/her choice of lodgings but may only be reimbursed for a maximum of seventy-five dollars (\$75.00)
 - d. the inductee must submit, for reimbursement, the receipt for the lodging to the MAAD Treasurer by mail postmarked no later than fifteen (15) days after the tournament but may submit the receipt to the MAAD Treasurer in person by the end of the Tournament; and
 - e. no inductee may get any reimbursement without a hotel receipt that includes the inductee's name

ARTICLE 12 PLAYER AND TEAM ELIGIBILITY

SECTION 1 QUALIFICATIONS OF PLAYERS – Any player who wishes to play in a competition or tournament of the MAAD must satisfy the following requirements:

- A. Proof of being Deaf, or in specific sports, proof of being a CODA (Child of Deaf Adults), with proof to be given to the Hall of Fame Director before and during the Players' Council Meeting, in one of the following forms:
 1. an audiogram (official hearing test report, performed and signed by a state-certified or state-licensed audiologist) showing a hearing loss of 55 decibels (db) or greater in both ears;
 2. transcripts (which may be in the form of report cards, diplomas or other state recognized documents) from a recognized residential or mainstreamed school with deaf students;
 3. proof of participation, including year and sport played, as a player in any World Game for the Deaf or regional tournament for the World Game for the Deaf; or
 4. Obtain proof of CODA only (go to www.nsad.org to fill out an application), a birth certificate showing the name of a deaf parent and proof of the parent's deafness through any of the other proof listed in this section (Softball only).

Failure to do so shall be ineligible to participate in the tournament

- B. Proof of membership in a bona-fide MAAD Club Member or an Independent Team Member;
- C. At least 17 years of age at the time of registering;
- D. Proof of high school graduation or GED completion;
- E. Not currently playing in a collegiate and/or professional sport at the time of the MAAD tournament.
- F. Play for only one team in a tournament.

SECTION 2 QUALIFICATIONS OF COACHES, MANAGERS, and TEAM STATISTICANS – There shall not be any requirement that coaches, managers, or team statisticians to be deaf or not deaf.

SECTION 3 TEAMS PER CLUB OR INDEPENDENT TEAM – Each Club Member and Independent Team Member may submit more than one team to participate in any tournament, provided that each team meets the requirements imposed by the Player Council for that Tournament. No player on any Club Member Team or Independent Team Member may switch from one team to another even if the two teams are representative of the same Club Member or the same Independent Team Member.

ARTICLE 13 PROTESTS, GRIEVANCE PROCEDURES AND RIGHT TO APPEAL

SECTION 1 PROTESTS – These procedures will be followed when any registered team or player is protesting against any opposing team or player, any official or Tournament Director's rule interpretation:

- A. Player Eligibility – A protest may be made regarding any player's eligibility at anytime during a game. Any registered team or player protesting the eligibility of a player of the opposing team must furnish proof that the player is ineligible. In case of an obvious violation of eligibility rules, the request underlying the protest may be granted immediately by the MAAD Executive Board.
- B. Rule Interpretation – A coach or manager may lodge a protest regarding an official's or the MAAD Tournament Director's rule interpretation of Rules and Regulations but must do so at the time of the incident. For such a protest to be officially recognized, the protesting coach or manager must use the words, "I protest" and complete the necessary paperwork. The game may continue to be played while the protest is pending.

SECTION 2 PROCEDURES FOR PROTESTS –

- A. A protest concerning player eligibility or rule interpretation must be lodged with the referee or umpire, or the MAAD Tournament Director at the time of the incident. The referee or umpire will stop the game and gather with the team coaches or managers and the MAAD Tournament Director for a ruling on the protest. The time of the game and the names of the players on the court/field must be recorded by the umpires or referees when the game is stopped.
- B. Any person or team that seeks to protest must notify the MAAD Tournament Director that a protest is being registered and must complete and submit the protest form in writing to the Secretary of the Grievance Committee no later than 3 hours after the conclusion of the tournament in which the incident occurred.

SECTION 3 PENALTIES FOR ELIGIBILITY VIOLATIONS –

- A. Any team found to have ineligible player(s) during a competition will forfeit the contest. All points won in games in which an ineligible player was used will be forfeited.
- B. Violation of this rule makes a player ineligible. The player is barred from participation in MAAD competition in the remainder of the tournament or until the final decision/ruling of Executive Board.

SECTION 4 GRIEVANCE PROCEDURES – The procedures will be followed when any Club Member or Independent Team Member of MAAD files a grievance against any other Club Member or Independent Team Member of MAAD, or an individual player based on any portion of MAAD’s Bylaws and Rules & Regulations:

- A. COMPLAINT – Any club, team, or individual member of MAAD dissatisfied with or aggrieved by any interpretation, action, or decision of MAAD may submit a written complaint to the MAAD Secretary.
 1. Deadline – The complaint must be submitted to the MAAD Secretary not more than 3 months after the effective date of the said interpretation, action, or decision to review.
 2. What the Complaint must include – This complaint must contain a statement of the relevant facts, explain the relief requested and be accompanied by the record. This complaint must include any documents to be considered on review and a copy of the adverse decision, if it is in writing.
 3. Who the Complaint is against – The complaint must identify whether it is against a Club Member, an Independent Team Member, or a player or manager or coach or scorekeeper of either a Club or Independent Team.
 4. Who the Complaint is from – The complaint must identify whether the complaining party is MAAD, an officer of MAAD, a Club Member, an Independent Team Member, or a player or manager or coach or scorekeeper of either a Club or Independent Team.
 5. Grounds for Complaint – The complaint may assert any of the following grounds:
 - a. Any violation of the Bylaws or Rules and Regulations of the MAAD;
 - b. Any inappropriate or unauthorized expenditure or taking of MAAD funds;
 - c. Any refusal to cooperate with the Officers of MAAD;
 - d. Any attacks on the Officers of MAAD outside of the authorized procedures pursuant to the Bylaws and Rules and Regulations of the MAAD.
 6. Respondents Must Get Copy of Complaint – If any respondents are named in the complaint, the MAAD Secretary shall provide a copy of the petition, together with any accompanying documents, to each respondent within 10 days after receiving the complaint. Each respondent may file a written response to the complaint with the MAAD Secretary, and shall provide a copy of any such response to the complaint, at any time prior to the hearing.
- B. GRIEVANCE COMMITTEE –
 1. Receipt of Complaint – The MAAD Secretary must provide a copy of the complaint to the Grievance Committee within 5 days after receipt of the complaint.
 2. Setting the Date of Hearing – Within 15 days after a complaint has been received by the MAAD Secretary, the Grievance Committee shall set a date, time and place for hearing to consider the complaint at the next tournament and shall inform all parties concerning such date, time and place. The hearing shall take place no more than ninety (90) days from the date that the complaint was received by the Grievance Committee.
 3. Authority to Resolve Dispute – The Grievance Committee may attempt to resolve the dispute informally to the satisfaction of all parties prior to the date set for the hearing and may implement any resolution agreed upon by all parties.
- C. HEARINGS –
 1. Record of the Hearing – The Grievance Committee may make a record of the hearing, which may be in the form of a videotape and/or a summary record of the proceedings. The record shall be made available to each interested party upon request and payment therefore.
 2. Evidence and Process – At all hearings, all parties shall be given a reasonable opportunity to present oral or written evidence, to cross-examine witnesses, and to present such factual claims as desired. The rules of

evidence shall not be strictly enforced, but rules of evidence generally accepted in administrative proceedings shall be applicable.

3. Burden of Proof – The burden of proof shall be upon the complainant. Upon completion of the presentation of the complainant's evidence, the respondent, if there is one, may move to dismiss. If such motion to dismiss is denied, the respondent shall then have the burden of proof to counter any evidence presented by the complainant.

D. DECISION:

1. Vote of the Grievance Committee – A majority of the members of the Grievance Committee that attended the hearing shall render a final decision in any hearing.
2. Deadline for Decision of the Grievance Committee – The Grievance Committee shall render a final decision within sixty (60) days after the date that the hearing concludes.
3. Communication of the Decision – The decision shall be communicated to all in writing or electronic mail.
4. Reconsideration of the Decision – Petitions previously considered and decided upon by the Grievance Committee shall not be reopened for consideration except by direction of the Board of Delegates upon a showing of sufficient cause.

E. APPEAL –

1. Method of Appeal – Any party to a hearing may appeal a decision to the Board of Delegates by filing a written statement of appeal with the MAAD Secretary.
2. Deadline to Appeal – Any party that wishes to appeal must do so within thirty (30) days after the date of the Grievance Committee's decision.
3. Appeal Subject to Acceptance by Board of Delegates – Only when there is a vote to accept the appeal by two-thirds (2/3) of all the members of the Board of Delegates, will the appeal be allowed to proceed. Such a vote must occur within one year of the date of the decision
4. Review of Appeal – Upon review of the appeal, the Board of Delegates may choose to review the evidence, and then uphold or overturn the decision of the Grievance Committee. Alternatively, the Board of Delegates may choose to remand the matter to the Grievance Committee for further consideration.
5. Reinstatement – A complaint for reinstatement to eligible status can be acted upon at any time by the Executive Board, subject to ratification by the Board of Delegates at an Annual Meeting immediately. A two-third (2/3) vote of those members of the Board of Delegates present and voting is necessary to ratify reinstatement.

ARTICLE 14 SUSPENSION AND EXPULSION

SECTION 1 AUTHORITY FOR SUSPENSION AND EXPULSION – The Grievance Committee shall have the right to suspend for a any period of time or to expel anyone, when such person, team, or club member has engaged in conduct that is detrimental to the objectives, programs, or ideals of the MAAD.

SECTION 2 NOTICE OF CHARGES WARRANTING SUSPENSION/EXPULSION – The person, team, or club member charged with any conduct that may warrant suspension or expulsion shall be notified of the charge in writing. This notice shall be sent to the last known address by certified or registered mail, return receipt requested. The notice shall include information regarding the charges against the person, team, or club member in detail. The notice shall include a written statement of charges and the penalties which may ensue if such charges are proved. The statement shall contain a date at which time a hearing will be held, with the request that the person, team coach/manager, or club member representative(s) (limit to 2 reps per club) charged shall appear before the Grievance Committee. The statement will demand that the charged person, team coach/manager, or club member representative(s) charged shall answer the charges, in writing, to the MAAD Secretary by certified or registered mail, return receipt requested, at least 10 days prior to the date of hearing.

SECTION 3 SETTING THE HEARING DATE – The Grievance Committee shall hear the charges, and shall set a date of hearing not less than 30 days before an upcoming tournament.

SECTION 4 REFUSAL TO TESTIFY – Any person, team, or club member who, after have been properly requested to do so, fails, without adequate reason, or refuses to appear and testify at any hearing, or to answer any questions pertaining to the hearing, may be suspended from competition or be subject to other penalties or discipline as may be proper. The suspension or other penalties shall continue until such time as the person, team, or club has complied with the investigation or hearing.

SECTION 5 REFUSAL TO SATISFY A PENALTY – Any person, team, or club member who, after have been penalized after a hearing, fails or refuses to pay the penalties which may be assessed, may be suspended from competition or subject to other penalties or discipline as may be proper. The suspension or other penalties shall continue until such time as the person, team, or club has complied with the investigation or hearing.

SECTION 6 HEARING – The hearing provisions under the Grievance Committee provided in these Bylaws shall apply to all hearings held pursuant to this Article on Suspension or Expulsion. Any decision made by the Board of Delegates following a hearing shall be final, and any controversy so decided shall not be reconsidered by Grievance Committee.

ARTICLE 15 AMENDMENTS

SECTION 1 WHO MAY REQUEST AMENDMENTS – Amendment to the MAAD Bylaws and to the Rules and Regulations of its Players Councils may be made in writing by:

- A. Any MAAD Club Member through its Secretary;
- B. Any elected MAAD Officer;
- C. Any of MAAD Past Presidents or Past Commissioners; or
- D. The MAAD Bylaws Committee.

SECTION 2 WHEN AMENDMENTS MAY BE PROPOSED – Proposed amendment to the MAAD Bylaws and the Rules and Regulations shall be made in writing to the MAAD Deputy Commissioner at least sixty (60) days before the next tournament. The MAAD Deputy Commissioner shall submit all proposed amendments, at least forty-five (45) days prior to the Annual meeting, to the MAAD Bylaws Committee, which shall consider the proposed amendments and shall issue recommendations in the form of a final draft at the Annual Meeting. The MAAD Deputy Commissioner shall also send a copy of the final draft of the proposed amendments thirty (30) days in advance of the Annual Meeting to: the chosen delegate and Secretary of each Club Member; and all members of the MAAD Executive Board.

SECTION 3 HOW AMENDMENTS ARE APPROVED AND IMPLEMENTED – All amendments that are proposed shall be submitted to the Board of Delegates during their meetings at tournaments. Amendments shall only be approved by at least a two-third (2/3) vote by the Board of Delegates present at any of their meetings. Amendments that are approved at the Annual Meeting shall become effective on the following May 1st, except that amendments that are proposed and approved at the Board of Delegates meeting during softball tournaments shall be effective on the following October 1st.

ARTICLE 16 DISSOLUTION

In the event of the dissolution of the Corporation, the Board of Directors, after paying or making provision for the payment of all of the liabilities of the Corporation, shall distribute, in any proportions considered prudent, all of the assets of the Corporation in equal parts to all Club Members that are organized and operated exclusively for charitable, educational or scientific purposes as shall at the time qualify as an exempt organization under 501(c)(3) of the Internal Revenue Code (or the corresponding provision of any future United States Internal Revenue Law), as the Board of Directors shall determine. Any such assets not so disposed of shall be disposed of by a court of competent jurisdiction of the county in which the principal office of the Corporation is then located, exclusively for such purposes or to such organization or organizations, as said court shall determine which are organized and operated exclusively for such purposes.

APPENDIX A
GUIDELINES FOR HALL OF FAME AWARDS

A-1 PURPOSE

To honor deaf individuals who have made outstanding, exceptional, worthwhile contributions to MAAD.

A-2 HALL OF FAME COMMITTEE

- A. The committee shall consist of the MAAD Hall of Fame Director as chair and up to five (5) persons who are themselves already members of Hall of Fame. MAAD Hall of Fame Director shall select these five (5) persons, with approval of MAAD Executive Board, based on the balance geographical of MAAD region. These five (5) committee members shall serve for a period of two (2) years, from May 1 to April 30.
- B. The Hall of Fame Committee members may not hold any office or serve on any other committee in MAAD.
- C. The Hall of Fame Committee shall screen and prepare all nominations, handle all ballots, announce the results, and control and oversee the annual Hall of Fame ceremony at the Award Night.
- D. The Hall of Fame Committee shall also see organize and maintain a complete and accurate file on all inductees, photographs of these inductees, and all other related materials.

A-3 CRITERIA FOR SELECTIONS

- A. Candidates shall be elected for outstanding performance, integrity, sportsmanship, character, and leadership.
- B. There shall be no discrimination against candidates based on race, color, creed, religion, sex or geographical residence.
- C. Candidates must be inactive (retired) at least five (5) years and served MAAD for ten (10) years or more.
- D. There shall be a limit of six (6) inductees per year with at least one gender per year.
- E. Hall of Fame Director shall give a list of nominations leftover from previous years and any new possible nominations to the Hall of Fame Committee before January 1st.
- F. Hall of Fame Committee shall screen all nomination on the basis of the criteria; select not less than three (3) or more than ten (10) individuals who meet the highest standards.
- G. Hall of Fame Director shall prepare a summary of each nominee's qualifications and send to electors with the ballot before January 10th.
- H. There shall be at least one (1) nominee in each category: Athletics and Leadership.

A-4 ELECTORS

- A. The Electors shall be the MAAD Executive Board and the Hall of Fame Committee for the total of fifteen (15) ballots.
- B. The Hall of Fame Director shall receive all ballots from Electors by January 25th.
- C. Verification of Ballots: Ballots shall be counted and the tabulated results shall be sent to the five (5) members of Hall of the Fame Committee for verification. The Hall of Fame Director shall send copies of the ballots to any committee members when they request for it. The Hall of Fame committee must respond to the Hall of Fame Director regarding the verification of tabulations within five (5) days. The Hall of Fame Director then may announce results of the ballots by February 1st. After a period of six (6) months, the Hall of Fame Director shall destroy all the ballots received.

A-5 POINTS

- A. Electors may vote up to four (4) candidates in each category on a scale of eight (8) points for first (1st) choice, five (5) points for second (2nd) choice, three (3) points for third (3rd) choice, and one (1) point for fourth (4th) choice.
- B. No minimum number of points is required for the election.
- C. The candidate(s) must receive the highest number of points to be elected to the Hall of Fame.

A-6 HALL OF FAME CEREMONY

- A. It shall be the Hall of Fame Director's responsibility to ask an inductee who is eligible based on more than one sport to choose which event at which he/she will receive the award in the year of the induction. If the inductee cannot attend any event to receive the award, the Hall of Fame Director shall mail the plaque to the inductee at the address provided by the inductee.
- B. Inductee(s) shall be honored at the Basketball or Softball Tournament's Award Night. Each inductee shall:
 - 1. receive an individual MAAD Hall of Fame plague with their name engraved on them

2. have his/her name engraved on appropriate MAAD permanent plaques and this shall be on display during the Award's Night.
3. be given a complimentary combination ticket to the Basketball or Softball Tournament by the MAAD, and
4. be given one night lodging by the MAAD, subject to the following rules:
 - f. each inductee needs to make his/her own reservation for the lodging to be reimbursed afterwards:
 - g. the inductee shall have his/her choice of lodgings but may only be reimbursed for a maximum of seventy-five dollars (\$75.00)
 - h. the inductee must submit, for reimbursement, the receipt for the lodging to the MAAD Treasurer by mail postmarked no later than fifteen (15) days after the tournament but may submit the receipt to the MAAD Treasurer in person by the end of the Tournament; and
 - i. no inductee may get any reimbursement without a hotel receipt that includes the inductee's name

**APPENDIX B
BUDGETARY GUIDELINE FOR THE FISCAL YEAR**

B-1 ADJUSTMENT OF THE BUDGETARY GUIDELINE –

1. The fiscal year for the budget shall be as provided by the Bylaws.
2. The Budgetary Guideline, specifically the amounts for each category, shall be updated each fiscal year no later than the first day of the fiscal year.

B-2 MAAD GENERAL INCOME –

1. CLUB MEMBER GENERAL FEES AND DUES
 - a. Club Membership Fee to MAAD \$50.00
 - b. Late Club Membership Fine (in addition to fee) \$50.00
2. BASKETBALL FEES AND DUES FOR INDIVIDUALS
 - a. Player’s Registration (MAAD \$10, USADB \$20, Host \$15) \$45.00
 - b. Fan’s Registration \$10.00
 - c. Student’s Registration \$5.00
3. BASKETBALL FEES FOR CLUBS AND INDEPENDENT TEAMS:
 - a. Club Team Entry Fee (\$75 to MAAD, \$15 to USADB) \$90.00
 - b. Independent Team Entry Fee (\$175 to MAAD, \$15 to USADB) \$190.00
 - c. Independent Team – Refundable Security Deposit \$100.00
 - d. MAAD Host Bid Deposit \$500.00
 - e. Liability Insurance/Sanction Fee (to USADB for Regional Tournament) \$300.00
 - f. MAAD Tournament Fee (\$100 per team up to 10 teams) \$1,000.00
4. BASKETBALL FINES:
 - a. Improper Uniforms \$100.00
 - b. Improper Numbers/Names \$100.00
5. SOFTBALL FEES AND DUES FOR INDIVIDUALS
 - a. Players’ Registration (MAAD \$10, NSAD \$5, Host \$15) \$30.00
 - b. Fans’ Registration \$10.00
 - c. Student’s Registration \$5.00
6. SOFTBALL FEES FOR CLUBS AND INDEPENDENT TEAMS:
 - a. Team Entry Fee (\$75 to MAAD, \$25 to NSAD) \$100.00
 - b. Independent Team Entry Fee (\$175 to MAAD, \$25 to NSAD) \$200.00
 - c. Independent Team – Refundable Security Deposit \$100.00
 - d. MAAD Host Bid Deposit \$500.00
 - e. Liability Insurance/Sanction Fee (to NSAD for Regional Tournament) \$300.00
 - f. MAAD Tournament Fee (\$100 per team up to 10 teams) \$1,000.00
7. SOFTBALL FINES:
 - a. Improper Uniforms \$100.00
 - b. Improper Numbers/Names \$100.00
8. OTHER SPORTS FEES AND DUES FOR INDIVIDUALS
 - a. Players’ Registration \$5.00
 - b. Fans’ Registration \$5.00
 - c. Student’s Registration \$2.50
9. OTHER SPORTS FEES FOR CLUBS:
 - a. Club Membership (applicable NSO) \$25.00
 - b. Club Team Entry Fee \$75.00
 - c. MAAD Tournament Fee for each team \$100.00
10. OTHER SPORTS FINES:
 - a. Improper Uniforms \$100.00
 - b. Improper Numbers/Names \$100.00
11. OTHER INCOME FOR MAAD
 - a. Transportation:
 - i. Elected Officers’ 50%, Basketball \$600.00
 - ii. Elected Officers’ 50%, Softball 600.00
 - iii. Elected Officers’ 50% Other sport \$0.00
 - b. Interests:
 - i. NOW Checking Account \$76.49
 - ii. Merrill Lynch 849.93

B-3 MAAD GENERAL EXPENSES –

| | | |
|----|--|------------|
| 1. | MAAD MEMBER CLUB/REGION FEES – | |
| a. | NSO – Region Membership (applicable NSO) (EACH NSO) | \$100.00 |
| 2. | MAAD BASKETBALL EXPENSES – | \$350.00 |
| a. | Liability Insurance/Sanction Fee (USADB for Regional Tournament) | \$15.00 |
| b. | USADB Team Entry/Team Membership Fees | \$20.00 |
| c. | USADB Players’ Participation Fee | \$1,000.00 |
| d. | MAAD Champion Fund for each division | \$500.00 |
| e. | MAAD Runner-up Fund for each division | \$75.00 |
| f. | Head Statistician (each) | \$250.00 |
| g. | MAAD Appointed Past-President lodgings | |
| h. | MAAD Officers’ expenses: (6 elected officers) | \$5.00 |
| 1. | Copy/print | \$50.00 |
| 2. | Postages | \$50.00 |
| 3. | Supplies | \$10.00 |
| 4. | Transportation | \$1,500.00 |
| 5. | Lodgings | \$900.00 |
| 6. | USADB/USASDF Membership Fees | \$120.00 |
| i. | Host Tournament Bid Deposit Refunded (each) | \$500.00 |
| j. | Independent Team – Security Deposit Refunded (each) | \$100.00 |
| 3. | MAAD SOFTBALL EXPENSES – | \$250.00 |
| a. | Liability Insurance/Sanction Fee (NSAD for Regional Tournament) | \$25.00 |
| b. | NSAD Team Entry Fees | \$5.00 |
| c. | NSAD Players’ Participation Fee | \$1,000.00 |
| d. | MAAD Champion Fund for each division | \$500.00 |
| e. | MAAD Runner Up Fund for each division | \$75.00 |
| f. | Head Statistician (each) | \$200.00 |
| g. | MAAD Appointed Past-President lodgings | |
| h. | MAAD Officers’ expenses: (6 elected officers) | \$5.00 |
| 1. | Copy/print | \$150.00 |
| 2. | Postages | \$150.00 |
| 3. | Supplies | \$100.00 |
| 4. | Transportation | \$850.00 |
| 5. | Lodgings | \$500.00 |
| i. | Host Tournament Bid Deposit Refunded (each) | \$500.00 |
| j. | Independent Team – Security Deposit Refunded (each) | \$100.00 |
| 4. | MAAD OTHER EXPENSES – | |
| a. | Representative to naaD meetings: (both national sports) | |
| 1. | Lodgings | \$850.00 |
| 2. | Transportation | \$900.00 |
| 3. | Registration | \$140.00 |
| 4. | Miscellaneous | \$100.00 |
| a. | Site Inspection: (both regional sports) | |
| 1. | Lodgings | \$100.00 |
| 2. | Transportation | \$500.00 |
| b. | Public Relations: (annual) | |
| 1. | Advertisements | \$150.00 |
| 2. | Awards | \$200.00 |
| 3. | Donations | \$100.00 |
| 4. | Webmaster (per year) | \$75.00 |
| c. | Miscellaneous: | |
| 1. | Special program | \$500.00 |
| 2. | Secretary of State | \$15.00 |
| 3. | Bond insurance | \$189.00 |
| 4. | Office Equipment | \$200.00 |
| 5. | Web Domain | \$95.00 |

APPENDIX C
GENERAL TOURNAMENT RULES AND REGULATIONS

SECTION 1 GENERAL RULES OF TOURNAMENT – The conditions of competition, and the rules governing any and all athletic Tournaments sponsored by the MAAD, shall be as prescribed in the Rules and Regulation of the applicable naaD.

- A. **DATES** – The dates of MAAD Tournaments shall be as set by the Players Council.
- B. **SPONSORS/HOSTS** – A MAAD-sponsored Tournament is to be hosted by a MAAD Member Club selected through a bidding process at the Annual Meeting of the MAAD Board of Delegates. This selected MAAD Host Club shall pay all relevant fees to the MAAD Treasurer no later than two (2) weeks prior to the respective tournaments, including but not limited to the tournament fee and fifty percent (50%) of transportation costs for the Elected Officers of MAAD.
- C. **CLUBS** – A Club Member of the MAAD shall have the privilege of bidding to host a Tournament, provided that Club has been a continuous member in good standing of the MAAD for at least three (3) years. Any Club that seeks to bid, must provide to the MAAD Secretary the following:
 - 1. a check for the required bid deposit, and
 - 2. a letter with the Club’s letterhead authorizing the club to bid the tournament and signed by the Secretary of the Club.
- D. **TEAMS** – Any team seeking to participate in a MAAD Tournament must be a Club Member of the MAAD and of the applicable naaD before December 1st of the year preceding any Tournament. A Club Member that submits its official MAAD/naaD Players’ Registration forms to the MAAD shall be considered as having declared its intention of entering the Tournament.
- E. **ELIGIBILITY FOR NATIONAL TOURNAMENTS** -- Each team that is within the MAAD region is required to play in the MAAD Tournament before any such team can enter the National Tournament. Failure to play in the MAAD Tournament prior to the National Tournament shall result in an automatic suspension and ineligibility to play in the National Tournament.
- F. **TEAM WITHDRAWAL AND PENALTY** –
 - 1. A team that has already submitted a roster with the names of its players but seeks to withdraw from participating in any MAAD tournament shall be fined
 - 2. The team shall pay such a fine to the Host Club no later than sixty (60) days after the end of the Tournament.
 - 3. Failure to pay the fine shall result in an indefinite suspension until such fine is paid in full.
- G. **BRACKET/FLIGHT** – The MAAD Tournament Director shall have copies of the designed tournament brackets, based on the number of the registered teams.
- H. **SEEDING AND PAIRING** – The seeding and pairing of teams shall be done according to applicable national sports association rules and regulations (such as the NCAA), and shall be based on the results of the previous year’s Tournament. Once the pairings are set, they may not be altered.
- I. **CHAMPIONSHIP TEAM** – Any team that wins the championship of a MAAD Tournament, in each division, shall receive a money prize of no less than five hundred dollars (\$500.00). If the Tournament has more than five (5) teams participating in any division, the champion of that division shall receive a money prize in excess of five hundred dollars (\$500), with an additional one hundred dollar (\$100) awarded for each team in excess of the five teams, up to a maximum of one thousand dollars (\$1,000.00). MAAD shall provide the funding for this expense from its Champion Fund.
- J. **RUNNER-UP TEAM** – The runner-up team shall receive a money prize equal to half of the amount that is awarded to the championship team in the same division. MAAD shall provide the funding for this expense from its Champion Fund.
- K. **PLAYERS** – Each player can only participate in MAAD events and tournaments if he/she meets the Qualifications requirement of the Bylaws, specifically Article 12, Section1.
- L. **COACHES/MANAGERS/TEAM STATISTICANS** – Coaches/Managers/Team Statisticians may only Participate in MAAD events and tournaments if he/she meets the Qualifications requirement of the Bylaws, specifically Article 12, Section 2.

SECTION 2 HOST CLUB BIDDING PROCESS –

- A. **BID PROCESS DATE** – Any Club Member may bid to host a Tournament up to four (4) years in advance of the anticipated date of the Tournament. Each such bid shall be by letter from the Secretary of the Club Member and addressed to the MAAD Secretary. The bid shall include a deposit in the amount as specified in the Budgetary Guideline.
- B. **SELECTION** – Selection of the Tournament Host Club shall be by a majority vote at the applicable meeting of the MAAD Board of Delegates. The selected MAAD Tournament Host Club shall, through its Officers, sign a **CONTRACT AND SECURITY AGREEMENT** with the MAAD Executive Board.

- C. REFUND OF DEPOSIT FOR UNSUCCESSFUL BIDS – The bid deposit will be refunded in entirety to any unsuccessful bidders.
- D. REFUND OF DEPOSIT FOR SUCCESSFUL BIDS AFTER COMPLETION – The bid deposit made by a successful bidder to be the Tournament Host Club shall be refunded to that Tournament Host Club only when:
 - 1. the Host Club has executed all requirements of the Tournament CONTRACT AND SECURITY AGREEMENT to the satisfaction of the MAAD Executive Board; and
 - 2. the Host Club has sent a team to participate in tournaments of the sport being hosted as follows:
 - a. the tournament in the year preceding the year hosted by the Host Club;
 - b. the tournament hosted by the Host Club; and
 - c. the tournament in the year after the year hosted by the Host Club.
- E. WITHDRAWAL OF TOURNAMENT HOST CLUB – A Tournament Host Club that seeks to withdraw from hosting the Tournament may do so without penalty if the withdrawal is properly made within one hundred and twenty (120) days after being selected. Withdrawal is properly made when the Secretary of the Host Club submits a formal letter of withdrawal to the MAAD Secretary and the MAAD Tournament Director. If a Host Club makes its withdrawal request after the one hundred and twenty (120) day deadline, the Club shall:
 - 1. forfeit the bid deposit, and
 - 2. be barred from bidding for any MAAD Tournament for five (5) years from the date of withdrawal.
- F. VACANCY – Should any Tournament Host Club withdraw, the MAAD Secretary shall immediately notify all MAAD Member Clubs of the vacancy and solicit bids.

SECTION 3 THE BASKETBALL PLAYER COUNCIL –

- A. PURPOSE – The purpose of the Basketball Player Council shall be to:
 - 1. adopt MAAD Basketball Tournament Rules and Regulations;
 - 2. hold a MAAD-sponsored Basketball Tournament annually, at any time during the last two (2) weekends of February or the first two (2) weekends of March, although another date may be permitted by the MAAD Board of Delegates; and
 - 3. promote the Tournament as the “MAAD William N Fraser Memorial Regional Basketball Tournament”
- B. NATIONAL AFFILIATION – The current basketball naAD is the United States of America Deaf Basketball (USADB), with which the MAAD affiliated in April 2000.
- C. MEETING DATE – The MAAD Basketball Player Council meeting shall coincide with the MAAD Basketball Tournament.
- D. DEADLINE DATE – TEAM ENTRY AND PLAYERS’ REGISTRATION – Team entries and player registration shall be mailed by priority mail with delivery confirmation and postmarked no later than February first of each year. No team or player shall be permitted to register after the deadline date.
- E. HOST CLUB TOURNAMENT CHAIR – The duties of the Host Club Basketball Tournament Chair shall begin at the MAAD Board of Delegates Annual Meeting the year prior to the tournament and end at the conclusion of the MAAD Board of Delegates Annual Meeting in the year of the tournament.
- F. ARENA REQUIREMENTS –

For the basketball tournament, there shall be at least two (2) regulation sized basketball courts.

 - 1. Requirements:
 - a. hardwood floor and/or rubber floor, not less than 94’ x 50’ in size;
 - b. good lighting;
 - c. scoreboard; and
 - d. three-point arc;
 - 2. Recommendation:
 - a. 35-second shot clock; and
 - b. Locker(s) and/or dressing rooms for teams.
 - 3. Table for head statistician and scorekeepers
- G. SCHEDULE OF GAMES – The MAAD Tournament Director and the Host Club Tournament Coordinator shall be responsible for the scheduling of games. Games shall be scheduled to begin no earlier than 4:00 p.m. Friday, and proceed through all of Saturday, with the final game to take place on Saturday before the Awards Ceremony.
- H. TOURNAMENT HALF-TIME – Half Time (with the clock stopped on all game functions, fouls, free throws, and dead balls) shall be as follows:
 - 1. Championship flight games: twenty (20) minutes.
 - 2. Consolation flight games: sixteen (16) minutes.
 - 3. Overtime games: five (5) minutes.
- I. REFEREES – Each game shall be officiated by at least two (2) registered official referees. The Host Club must make an agreement/contract with referees after receiving notification from Tournament Director on number of teams

and games for the Tournament that they shall adhere to all MAAD Basketball Player Council regulations with no exceptions.

- J. SCOREKEEPERS – The Tournament Director shall be the supervisor to oversee the appointed, qualified scorekeepers and spotters.
 - 1. Each scorekeeper and spotters shall be paid ten dollars (\$10) per game.
 - 2. This cost shall be the responsibility of the Host Club, and
 - 3. The Scorekeepers’ responsibility shall be to compute all statistics for all of the games.
- K. TOURNAMENT EQUIPMENT –
 - 1. BASKETBALLS – The Host Club shall furnish sufficient official NCAA basketballs. Brand new basketballs shall be “broken-in” if possible, by using them a few times before the MAAD Tournament.
- L. ELIGIBLE TEAMS/REGISTERED PLAYERS –
 - 1. To enter the MAAD Basketball Tournament, a team must have at least eight (8) registered players on official MAAD/naaD registration form.
 - 2. A minimum of five (5) players shall be allowed on the floor at the beginning of the game.
 - 3. At the MAAD Basketball Tournament, a team shall not have more than twelve (12) players on its line-up.
 - 4. During the progress of any games, only the team’s player line-up, coach(s), manager(s), and team statistician(s) may occupy its bench.
- M. UNIFORMS – Uniform and jersey numbers shall be according to applicable naaD regulations.
 - 1. number no less than six (6) inches in size on the back of jersey,
 - 2. number no less than four (4) inches in size on the front of jersey,
 - 3. numbered jersey of the same colors and shorts of the same colors,
 - 4. lists the players and their correct jersey numbers, and such information should be the same as what is recorded on the program books and/or the MAAD/naaD registration form(s),
 - 5. As mandated by the NCAA Guide, only these jersey/uniform numbers may be used: 00, 0, 1, 2, 3, 4, 5, 10 through 15, 20 through 25, 30 through 35, 40 through 45 and 50 through 55, and
 - 6. Should any team fail to meet any requirement for an MAAD tournament, the team shall be required to pay any relevant fine.
- N. GAME REGULATIONS – The games, other than specified in these rules and regulations, shall be played according to the national authority such as is provided in the Official NCAA Guide of Basketball Rules and Regulations.
- O. RECORDS OF BASKETBALL TOURNAMENT – Copies of all game records shall be turned over to the MAAD Hall of Fame Director after the Tournament.
- P. HALL OF FAME CEREMONY – The Hall of Fame Director shall serve as the Chief Officiator during the annual MAAD Hall of Fame Ceremony, which takes place on Award Night.
- Q. AWARDS – A system/formula shall be used to determine award winners:
 - 1. Performance in two (2) or more games.
 - 2. An individual’s statistic includes:
 - a. scoring;
 - b. defense; plus
 - c. Attitude and sportsmanship.
 - 3. Individual awards for each gender include:
 - a. One (1) Most Valuable Player (MVP);
 - b. Ten (10) All-Stars;
 - c. One (1) Individual Sportsmanship;
 - d. One (1) Top Scoring Average;
 - e. One (1) Top Rebound Average; and
 - f. One (1) Top Assist Average.
 - 4. Team awards for each gender include:
 - a. Championship (1st);
 - b. Runner-up (2nd);
 - c. Third (3rd);
 - d. Consolation Championship;
 - e. Team Sportsmanship; and
 - f. Coach of Tournament.
- R. AMENDMENTS – Amendments to the MAAD Basketball Council Rules and Regulations shall comply with the amendments provisions of the MAAD Bylaws.

SECTION 4 THE SOFTBALL PLAYER COUNCIL –

- A. PURPOSE – The purpose of the Softball Player Council shall be to:

1. adopt MAAD Softball Tournament Rules and Regulations and MAAD Coed Softball Tournament Rules and Regulations;
 2. hold a MAAD-sponsored Softball Tournament and Coed Softball Tournament annually at any time between the first (1st) weekend of June and fourth (4th) weekend of July, although another date may be permitted by the MAAD Board of Delegates; and
 3. promote the softball tournament as the "MAAD John L Buckmaster Memorial Softball Tournament."
- B. NATIONAL AFFILIATION – The current softball naaD is the National Softball Association of the Deaf (NSAD), with which the MAAD affiliated in June 1993.
- C. OFFICIAL AUTHORITY – The official authority for the rules of softball and coed softball at the tournaments shall be chosen by the Tournament Host Club from the following:
1. American Softball Association (ASA); or
 2. National Softball Association (NSA); or
 3. United States Softball Association (USSA).
- D. MEETING AND TOURNAMENT DATE – The MAAD Softball Player Council meeting shall coincide with the MAAD Softball Tournament.
- E. DEADLINE DATE – TEAM ENTRY AND PLAYERS' REGISTRATION – Team entries and player registration for the Softball Tournament and Coed Softball Tournament shall be mailed to MAAD by priority mail with delivery confirmation and postmarked no later than 30 days prior to MAAD's Softball Tournament. The same information must be mailed in like manner to NSAD by July first. No team or player shall be permitted to register after the deadline date except under certain circumstances to be determined by the Softball Player Council.
- F. HOST CLUB TOURNAMENT CHAIR – The duties of the Host Club Softball Tournament Chair shall begin at the MAAD Board of Delegates Annual Meeting the year prior to the Tournament and end at the conclusion of the MAAD Board of Delegates Annual Meeting in the year of the Tournament.
- G. FIELD REQUIREMENTS –
The field to be used for the softball tournament shall have at least four (4) softball diamonds.
1. Requirements:
 - a. each field shall have:
 - b. a permanent backstop;
 - c. 65 feet base;
 - d. 50 feet pitching;
 - e. an outfield fence with a minimum radius of 285 feet;
 - f. and a maximum radius of 325 feet of home plate fence;
 2. Table for head statistician and scorekeepers.
- H. SCHEDULE OF GAMES – The MAAD Tournament Director and the Host Club Tournament Coordinator shall be responsible for the scheduling of games, subject to the following:
1. Round Robin games shall be played on Friday,
 2. The tournament shall be based on round robin and double elimination (guaranteed 4 games).
 3. All games shall go to the 7th inning, unless a team is leading by fifteen (15) runs in the 5th inning within one (1) hour and fifteen (15) minutes.
 4. Championship games – a team leading by fifteen 15 runs after the 5th inning.
 5. "Forced" championship games (each team has one loss) shall go to 7th inning.
 6. In case of game canceled due to inclement weather after 4th inning, the leading team shall be declared the winner.
 7. In case of game(s) canceled due to inclement weather, the highest seeded team in the winning flight shall be declared the champions.
- I. UMPIRES – Games shall be officiated registered official umpires.
1. The round robin games shall have at least one (1) umpire.
 2. The bracket games shall have two (2) umpires for the softball tournament.
 3. The Championship game shall have three (3) umpires for the softball tournament.
 4. The Host Club must make an agreement/contract with umpires after receiving notification from Tournament Director on number of teams and games for the Tournament that they shall adhere to all MAAD Softball Council regulations with no exceptions.
- J. SCOREKEEPERS – Tournament Director shall be the supervisor to oversee the appointed, qualified scorekeepers.
1. Each scorekeeper shall be paid equivalent to the umpire rate per game.
 2. The cost shall be the responsibility of the Host Club, and
 3. Scorekeepers' responsibility shall be to complete the statistic of the game.
- K. TOURNAMENT EQUIPMENT –

1. SOFTBALLS – The Host Club shall furnish sufficient official restricted flight softballs. Based on the number of teams registered, MAAD Tournament Director informs to Host Chair on numbers of balls (11 inches for women and 12 inches for men) need for the tournament.
- L. ELIGIBLE TEAMS/REGISTERED PLAYERS FOR SOFTBALL TOURNAMENT:
1. To enter the MAAD Softball Tournament, a team shall have at least twelve (12) registered players with a maximum of twenty (20) registered players including the coaching staff, on official MAAD/naaD registration form.
 2. A minimum of nine (9) players shall require to be allowed on the field.
 3. At the MAAD Softball Tournament, a team shall not have more than sixteen (16) players on its line-up.
 4. During the progress of any game, only the team’s player line-up, manager(s), coach(s) and team statistician(s) may occupy its dugout.
 5. A player who is not deaf but a “CODA” shall be permitted to play, according to NSAD’s regulations subject to the following:
 - a. Men’s Team: 1 allowed
 - b. Women’s Team: 2 allowed
- M. ELIGIBLE TEAMS/REGISTERED PLAYERS FOR COED SOFTBALL TOURNAMENT:
1. To enter the MAAD Softball Tournament, a team shall have at least six (6) males and six (6) female registered players
 2. Minimum of ten (10) players shall be allowed on the field.
 3. Maximum of registered shall be seventeen (17)
 4. A team shall not have more than sixteen (16) players on its lineup.
 5. At least four (4) male and five (5) female players must be in the lineup at all time (six and six if additional hitter is used),
 6. Male and female players must be in the alternate batting order,
 7. When a male batter receives a base on balls or intentional walk, he shall be awarded second base with the next female batter choosing the option to walk or bat on two (2) outs only,
 8. In the event of less than ten (10) players, there shall have a few options to be determined at Players’ Council and/or Softball Council meeting(s):
 - a. If four (4) males and five (5) females on the line-up, the 10th batter in the line-up is automatically out.
 - b. The five (5) males and four (4) females are not allowed.
 - c. CODA shall be permitted to play, according to NSAD’s regulations, provided that one CODA of each gender is allowed.
- N. UNIFORMS – Uniform and jersey number requirements shall be according to applicable naaD regulations.
1. number no less than six (6) inches in size on the back of jersey,
 2. numbered jersey of the same colors and/or shorts or pants of the same colors,
 3. Undergarments of any kind extending beyond the seams of jerseys and shorts shall be the same color as uniform.
 4. Uniform caps shall be mandatory for men. Women and Coed shall have option to wear headwear or not.
 5. lists the players and their corrected jersey numbers, the same as on program book and/or MAAD/naaD registration form(s)
 6. Should any team fail to meet the requirements of a MAAD Tournament, the team shall be required to pay a fine in the amount determined by the Budgetary Guidelines.
- O. GAME REGULATIONS – Game regulations, other than specified in these rules and regulations, shall be as by the national authority. For the Coed Softball Tournament only, home runs are unlimited and the game time shall be limited to a maximum of fifty-five (55) minutes.
- P. RECORDS OF SOFTBALL TOURNAMENT – Copies of all game records shall be turned over to the MAAD Hall of Fame Director after the Tournament.
- Q. HALL OF FAME CEREMONY – The Hall of Fame Director shall serve as the Chief Officiator during the annual MAAD Hall of Fame Ceremony, which takes place on Award Night.
- R. AWARDS – A system/formula shall be used to determine award winners:
1. Performance in three (3) or more games and ten (10) or more at plate appearances.
 2. An individual’s statistics will include:
 - a. runs batted in;
 - b. fielding;
 - c. runs;
 - d. and errors; plus
 - e. Attitude and sportsmanship.
 3. Individual awards for each gender shall include:
 - a. One (1) Most Valuable Player (MVP) [one of each gender for Coed teams];

- b. Ten (10) All-Stars [five of each gender for Coed teams];
 - c. One (1) Individual Sportsmanship [one of each gender for Coed teams];
 - d. One (1) Runs Batted In (RBI) Champion [one of each gender for Coed teams];
 - e. One (1) Batting Average (BA) Champion [one of each gender for Coed teams].
4. Team awards based for each gender [one team award for Coed teams]:
- a. Championship (1st);
 - b. Runner-Up (2nd); and
 - c. Third (3rd);
 - d. Team Sportsmanship; and
 - e. Manager of Tournament.
- S. AMENDMENTS – Amendments to the MAAD Softball Council Rules and Regulations shall be in compliance with the amendments provisions of the MAAD Bylaws.

SECTION 5 VOLLEYBALL PLAYER COUNCIL –

- A. PURPOSE – To:
 - 1. adopt MAAD Volleyball Tournament Rules and Regulation, and
 - 2. Hold a MAAD-sponsored Volleyball Tournament annually during the spring.
 - 3. The Host Club may set other dates subject to MAAD Board of Delegates' approval.
- B. NATIONAL AFFILIATION
- C. NATIONAL AUTHORITY
- D. TOURNAMENT DATE
- E. DEADLINE FOR TEAM ENTERS AND PLAYERS' REGISTRATION
- F. HOST CLUB TOURNAMENT CHAIR
- G. RULES AND REGULATIONS
- H. GAME REGULATIONS (NATIONAL AUTHORITY)
- I. RECORDS OF THE TOURNAMENT
- J. RECOGNITION
- K. AMENDMENTS

SECTION 6 OTHER SPORTS PLAYER COUNCIL – Other specific sports Player Councils may be sanctioned or authorized from time to time by the MAAD Board of Delegates and each shall include the following information:

- A. PURPOSE
- B. NATIONAL AFFILIATION
- C. NATIONAL AUTHORITY
- D. TOURNAMENT DATE
- E. DEADLINE FOR TEAM ENTERS AND PLAYERS' REGISTRATION
- F. HOST CLUB TOURNAMENT CHAIR
- G. RULES AND REGULATIONS
- H. GAME REGULATIONS (NATIONAL AUTHORITY)
- I. RECORDS OF THE TOURNAMENT
- J. RECOGNITION
- K. AMENDMENTS

APPENDIX D
CONTRACT AND SECURITY AGREEMENT

This Contract and Security Agreement is between the Midwest Athletic Association of the Deaf (hereinafter referred to as “MAAD”) and Tournament Host.

MAAD and the Tournament Host are entering into this Contract and Security Agreement to ensure that the MAAD Tournament is a successful event for both parties. In consideration of MAAD providing the opportunity to host the MAAD Tournament, the Tournament Host agrees to the following conditions:

A. APPOINTMENT, REQUIREMENTS, AND RESPONSIBILITIES OF TOURNAMENT HOST –

1. Within thirty (30) days of executing this Contract and Security Agreement, the Tournament Host will appoint or elect a Tournament Host Chair.
2. Immediately upon appointing or electing the Tournament Host Chair, the Tournament Host shall notify the MAAD Secretary with the Tournament Host Chair’s name, mailing address, e-mail address, and all other contact information (including but not limited to videophone number(s), phone number(s), and fax number(s)).
3. The Tournament Host Chair must be a member in good standing of the Club Member that is the Tournament Host.
4. The Tournament Host Chair shall serve on the MAAD Executive Board beginning in the year preceding the Tournament for which he/she will serve as the Host Chair and end with the conclusion of the Tournament.
5. The Tournament Host Chair shall work closely with the MAAD Tournament Director at all times.
6. Beginning six (6) months before the Tournament for which he/she serves as the Host Chair, the Tournament Host Chair shall submit to the MAAD Executive Board a monthly report that shall outline the progress towards hosting the Tournament, all plans for the Tournament, and all information regarding the facilities for the Tournament.

B. TRANSPORTATION AND LODGING EXPENSES –

The Tournament Host agrees to pay for the transportation and lodging expenses of the Tournament Host Chair that are incurred when attending the MAAD Board of Delegates meetings at other Tournament cities.

C. TOURNAMENT REQUIREMENTS –

1. The Tournament Host agrees to select a suitable facility as the Tournament Headquarters, and the facility shall include:
 - a. A reception area, meeting rooms, and conference rooms for all necessary MAAD activities;
 - b. A large meeting room arranged classroom style to be used for MAAD Board of Delegate and Players Council meetings;
 - c. Appropriate space for the Awards Ceremony as determined by the Players Council;
 - d. Provision in all meeting rooms of all appropriate equipment and supplies (such as but not limited to: overhead and/or LCD projectors, overhead markers, screen, blackboard, chalk, paper); and
 - e. All necessary and appropriate telecommunications equipment to be provided at Tournament Headquarters as well as at the Tournament site.
 - f. Schedule the rooms for as listed:
 - i. Thursday
 - 8:00 a.m. – 12:00 p.m. Executive Board Meeting
 - 1:00 p.m. – 5:00 p.m. Other Meetings (Committee, R&R, etc.)
 - 7:00 p.m. – 9:00 p.m. Players’ Council Meeting
 - 9:00 p.m. – 11:00 p.m. Delegates’ Roundtable
2. The Tournament Host agrees to provide lodging at no cost to all MAAD Elected Officers during the Tournament in which it is serving as host, with lodging to be provided in the form of rooms with two (2) double beds and each bed being provided for a MAAD officer at the Tournament Headquarters hotel. Lodging shall be provided for the duration of the Tournament and shall also include any stay needed to be present for meetings of the Board of Delegates, the applicable Players Council, and the Executive Board. MAAD Elected Officers with understanding of same gender shall share one room, except for the Tournament Director.
3. The Tournament Host agrees to pay for 50% of the cost of transportation (which may be either the air fare or the mileage cost) for all MAAD Elected Officers to travel from their respective home cities to the site of the Tournament.
4. The Tournament Host agrees to obtain the appropriate Officials, Umpires, or Referees for the Tournament as needed pursuant to the Tournament Rules and Regulations.
5. The Tournament Host agrees to prepare, produce, and distribute a Tournament Program Book at the time of the Tournament:
 - a. Program Book shall include the following:
 - i. Names of all players participating at the Tournament; and
 - ii. The correct jersey numbers of each player.

- iii. OPTIONAL: the MAAD All-Time Tournament Records and Resumes;
 - iv. OPTIONAL: a historical listing of all MAAD Elected Officers; and
 - v. OPTIONAL: the previous year's Tournament results.
 - b. Distribute Program Book to the following:
 - i. 2 copies to Hall of Fame Director, and
 - ii. 15 copies to Commissioner
 - 6. The Tournament Host agrees to provide at its own cost all awards specified by the Tournament Rules and Regulations for the applicable sport. MAAD agrees to assume the cost for additional awards given in the event of ties. The Tournament Host agrees to put all awards on display during the Tournament.
 - 7. The Tournament Host agrees that MAAD is not responsible for any bills incurred by the Tournament Host in the course of preparing for an undertaking the Tournament.
 - 8. The Tournament Host agrees to ensure that the accommodations (lodging and food needs) are suitable for all Club Members and Independent Team Members, and their teams. The Tournament Host agrees to obtain an optimal location and rates for such accommodations to be attractive to all Members, teams, players, fans and visitors.
 - 9. The Tournament Host agrees to submit a full Financial Report of the Tournament within ninety (90) days after the conclusion of the Tournament to: all Club Members, the MAAD Executive Board, and all Past Presidents and Past Commissioners.
- D. REGISTRATION REQUIREMENTS –
- 1. MAAD agrees to handle the registration of teams including the players and coaches/managers for the Tournament.
 - 2. The Tournament Host agrees to handle the registration of all other persons attending any part or the entire Tournament, including all meetings, and games during the Tournament.
 - 3. The Tournament Host agrees to use, for registration and tracking purposes, registration tags that are numbered consecutively in the order of tickets sold in each of the different registration fee categories with each category having its own color code.
 - 4. The Tournament Host agrees to use official numbered MAAD Registration forms during the Tournament, and to maintain the forms for inspection by the MAAD Executive Board at any time during the tournament. At the completion of the Tournament, the Tournament Host agrees to turn over all registration forms, whether used or not, to the MAAD Treasurer.
- E. RATE & PASS REQUIREMENTS –
- 1. The Tournament Host agrees to register all persons at rates/fees determined by the Players Council and set forth in the Budgetary Guideline [Appendix B], and not charge any more or less, as follows:
 - a. Any person under the age of seven (7) years old shall be registered without any registration fee;
 - b. Any person who is at least seven (7) years old and less than eighteen (18) years old shall register at the Student's Registration Fee;
 - c. Any person who is at least eighteen (18) years old and less than fifty-five (55) years old shall register at the Fan's Registration Fee;
 - d. Any person who is at least fifty-five (55) years old shall register at the Senior Citizen's Registration Fee.
 - 2. The Tournament Host agrees to charge other non-refundable rates and costs, with the approval of the MAAD Executive Board (with recommendations from the MAAD Budget Committee) as follows:
 - a. Special Combo rates, including the full Registration fee, for the players and coaches/managers/team statisticians;
 - b. Special Combo rates for all delegates;
 - c. Combo rates for fans to all events consisting of:
 - i. Registration fee;
 - ii. Program book;
 - iii. Access to meetings; and
 - iv. Tournament games
 - 3. The Tournament Host agrees to provide a Complimentary Pass to the following –
 - a. Each MAAD Past President or Past Commissioner attending the Board of Delegates meeting as a Delegate-at-Large;
 - b. Each MAAD Elected Officer who is present at meetings of the Board of Delegates, Players Council and/or Executive Board;
 - c. Tournament Host Chairs; and
 - d. Umpires or referees, if they have paid the regular registration fee in full.
- F. TOURNAMENT HOST BID DEPOSIT –
- 1. The Tournament Host agrees that it has submitted a bid deposit of \$500 to be held by MAAD until all requirements of this Contract and Security Agreement are completed to the satisfaction of the MAAD Executive Board.
 - 2. MAAD agrees to refund the bid deposit of \$500 to the Tournament Host within thirty (30) days of the Tournament Host completing the following:

- a. the Host Club has executed all requirements of this Contract and Security Agreement to the satisfaction of the MAAD Executive Board; and
 - b. the Host Club has sent a team to participate in tournaments of the sport being hosted as follows:
 - i. the tournament in the year preceding the year hosted by the Host Club;
 - ii. the tournament hosted by the Host Club;
 - iii. the tournament in the year after the year hosted by the Host Club.
 - c. Submits six (6) monthly reports prior to tournament date to MAAD Executive Board, and Member Clubs via email, fax, or letter by the first Sunday of each month.
 - d. Submits financial report within ninety (90) days after the tournament
3. Fines:
- a. \$25 per missed monthly report
 - b. \$100 for not sending a team in the year before its hosted tournament
 - c. \$300 for not sending a team in the hosted tournament
 - d. \$100 for not sending a team in the year after its hosted tournament

In witness whereof, MAAD and the Tournament Host execute this Contract and Security Agreement, and in doing so, agree to be bound to all the terms and conditions included in this Contract and Security Agreement.

The contract shall be signed and dated with the following:

- A. MAAD
 1. Commissioner
 2. Secretary
 3. Tournament Director
- B. Tournament Host Club
 1. President
 2. Vice-President
 3. Secretary

**APPENDIX E
HOST'S BUDGETARY GUIDELINE**

E-1 HOST GENERAL INCOME –

| | |
|--|----------|
| 1. MAAD HOST BID DEPOSIT REFUND | \$500.00 |
| 2. TEAM FINE(S): | |
| a. Withdraw from participating in MAAD Tournament for circumstance reasons | \$200.00 |
| 3. COMBO TICKETS: | |
| a. Player's Combo, \$15 each | _____ |
| b. Fans' Combo | _____ |
| c. Delegates' Combo, \$25 each/Alternate Delegate's Combo, \$30 each | _____ |
| d. Senior Citizen's Combo (age 55 and up – effective in 2005) | _____ |

E-2 HOST GENERAL EXPENSES –

| | |
|---|----------|
| 1. BASKETBALL FEES: | |
| a. MAAD Host Bid Deposit | \$500.00 |
| Liability Insurance/Sanction Fee (to USADB for Regional Basketball) | 350.00 |
| b. MAAD Tournament Fee (\$100 per team up to 10 teams) | 1,000.00 |
| c. Registration Fee, \$10.00 for Fans and \$5.00 for Students | 2,600.00 |
| 2. BASKETBALL EXPENSES: | |
| a. Elected Officers' 50% transportation | 600.00 |
| b. Elected Officers' lodging (three nights) | 1,600.00 |
| c. Scorekeepers and Spotters at \$10.00 each | 500.00 |
| d. Referees' Fees | 1,000.00 |
| 3. SOFTBALL FEES: | |
| a. MAAD Host Bid Deposit | 500.00 |
| b. Liability Insurance/Sanction Fee (to NSAD for Regional Softball) | 250.00 |
| c. MAAD Tournament Fee (\$100 per team up to 10 teams) | 1,000.00 |
| d. Registration Fee, \$10.00 for Fans and \$5.00 for Students | 2,400.00 |
| 4. SOFTBALL EXPENSES: | |
| a. Elected Officers' 50% transportation | 600.00 |
| b. Elected Officers' lodging (three nights) | 1,600.00 |
| c. Scorekeepers and Spotters at equivalent of umpires' cost | 600.00 |
| d. Umpires' Fees | 1,000.00 |